

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 5 NOVEMBER 2013** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting of the Panel held on 1st October 2013.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary or other interests in relation to any Agenda Item. Please see Notes below.

3. NOTICE OF EXECUTIVE KEY DECISIONS (Pages 7 - 12)

A copy of the current Notice of Executive Key Decisions, which was published on 28th October 2013 is attached. Members are invited to note the Decisions and to comment as appropriate on any items contained therein.

**Mrs H Taylor
388008**

4. UPDATE ON REDESIGN OF LOCAL MENTAL HEALTH SERVICES (Pages 13 - 18)

To receive a report on the provision of local mental health services within the District.

**Mrs C Hodgson
01223 725329**

5. EXCLUSION OF PRESS AND PUBLIC

To resolve:-

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to

- (a) the financial or business affairs of any particular person (including the authority holding that information); and
- (b) consultation or negotiations in connection with labour relation matters between the Council and its employees.

6. **FACING THE FUTURE 2013** (Pages 19 - 20)

Please refer to the attached Process Note.

S Ingram
388400

Members are reminded of their responsibilities under the Code of Conduct in respect of the treatment of confidential matters. In addition, if there are any questions/requests for additional information, then please raise them in advance of the meeting with the relevant Officer.

(a) **Development Management** (Pages 21 - 24)

Template attached.

A Moffat
388402

(b) **Planning Policy** (Pages 25 - 30)

Template attached.

P Bland
388430

(c) **Strategic Housing** (Pages 31 - 36)

Template attached.

Mrs J Emmerton
388203

Dated this 28 day of October 2013



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Other Interests

(4) *If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*

(5) *A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link - [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Miss H Ali, Democratic Services Officer, Tel No: (01480) 388006 / email: Habbiba.Ali@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Tuesday, 1 October 2013.

PRESENT: Councillor R C Carter – Vice-Chairman in the Chair.

Councillors K M Baker, R C Carter, I J Curtis, R Fuller, C R Hyams, S M Van De Kerkhove, M C Oliver and J W G Pethard.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors S J Criswell and Mrs P A Jordan and Mrs M Nicholas.

39. MR R COXHEAD

The Chairman drew Members' attention to the resignation of Mr R Coxhead as a Co-opted Member of the Panel. The Panel placed on record its gratitude for the work Mr Coxhead had undertaken and the contribution he had made to its work over the previous three and a half years.

40. MINUTES

The Minutes of the meeting of the Panel held on 3rd September 2013 were approved as a correct record and signed by the Chairman.

41. MEMBERS' INTERESTS

No declarations were received.

42. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel considered and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which had been prepared by the Executive Leader of the Council for the period 3rd October 2013 to 31st March 2014.

43. PROPOSED ESTABLISHMENT OF LOCAL JOINT COMMITTEES IN HUNTINGDONSHIRE

With the aid of a report from the Cabinet (a copy of which is appended in the Minute Book) the Panel was acquainted with Executive Members' deliberations on the establishment of Local Joint Committees (LJCs) in Huntingdonshire. Having noted that the Town and Parish Councils had already been notified of the opportunity they had to establish their own LJCs across the District, it was

RESOLVED

that the report be received and noted.

44. HOUSING AND COUNCIL TAX BENEFIT CHANGES AND THE POTENTIAL IMPACT UPON HUNTINGDONSHIRE

Consideration was given to a report by the Head of Customer Services (a copy of which is appended in the Minute Book) outlining the effects of Government changes to the Housing and Council Tax Benefit/Support schemes contained within the Welfare Reform Act. It was reported that there had been a delay with the introduction of the Universal Credit system, which was expected to have a major impact upon Huntingdonshire's residents. An explanation was then delivered of homelessness trends within the District together with the reasons why households were becoming homeless. The main causes of homelessness were the eviction of households from private sector tenancies, landlords' reluctance to work with benefits claimants and the sale of private rented properties because they had ceased to be sufficiently profitable.

In response to a question by a Member, it was confirmed that pensioners were not affected by the welfare reforms. The reforms primarily affected households of working age with the under occupancy element affecting 816 households within the District. Whilst being mindful that Huntingdonshire had a larger population, overall the impact of the reforms upon the District was comparable with the other Cambridgeshire authorities. Following a question about the omission of some of Huntingdonshire's data from Appendix C of the report, the Housing Needs and Resources Manager reported that this was attributable to the closure of the former Huntingdonshire Citizens Advice Bureau (CAB) which ceased to operate in December 2012. Rural Cambs CAB had commenced the delivery of advisory services with effect from 1st April 2013 and would be providing the data in the future.

The Panel discussed the availability of smaller social rented properties within the District to households wishing to downsize, the number of households who had moved because of the reforms and Luminus' mutual exchange programme. Members were then acquainted with the Council's discretionary housing payments policy, the factors considered by the Council when determining households' needs including the receipt of any other benefits such as disability payments and the levels set by the Government for the benefit cap. Having referred to the use of emergency accommodation for households evicted from their properties, an outline was provided of the steps required to evict tenants from their homes and the measures available to prevent this from happening.

A Member asked whether the Council's budget position was likely to be affected by the introduction of the Council Tax Support scheme. Given that the scheme had only been implemented in the last six months, it was reported that this information would be collected from the Council Tax Team and circulated to the Panel.

Having indicated a wish to continue receiving reports on a six monthly basis and that Appendix B should include details of comparative data

for Cambridgeshire, the Panel

RESOLVED

that the contents of the report now submitted be noted.

45. AFFORDABLE HOUSING AND HOMELESSNESS

(Councillor N J Guyatt, Executive Councillor for Strategic Planning and Housing, was in attendance for this item).

With the aid of a report by the Lead Housing Strategy Manager (a copy of which is appended in the Minute Book) the Panel received an update on how the Council's emerging Affordable Housing Policy would help to meet the identified need for accommodation for homeless households and those that required supported housing. In introducing the report, the Executive Councillor for Strategic Planning and Housing reminded the Panel that a number of factors influenced the availability of affordable housing and that encouraging residents to move out of social housing into the private housing sector remained a challenge both locally and nationally.

The Lead Housing Strategy Manager delivered a presentation on the Council's duty to prevent homelessness and the scale of the housing need within the District. She reported that there had been a decline in the number of affordable housing units being built. This was unlikely to change until the construction of large scale strategic housing sites commenced. The Panel was then apprised of the impact of the reduced new build programme on homelessness and of the options available to the Council to meet demand.

There was a need for 21,000 new homes to be built in Huntingdonshire by 2036, of which 8,188 would need to be affordable units. The forthcoming Local Plan aimed to meet housing need via a number of means including the reinvigorated supply of housing land. Although the affordable housing delivery target was likely to be reduced, the potential reduction in site thresholds from 15 to 10 homes and the delivery of a number of large strategic housing sites over the Plan period meant that the number of affordable units being constructed should at least be maintained. The draft enabled exceptions policy and policies designed to reflect and meet the needs of the ageing population also would assist in this respect. In concluding her presentation, the Lead Housing Strategy Manager delivered an outline of how the Council would seek to meet the need for supported housing, particularly in cases where commissioners had identified a particular need.

The Panel highlighted the need to future proof new homes and the challenges that existed to deliver rural exception sites. In response to a question by a Member, the Executive Councillor for Strategic Planning and Housing reported that the Council was actively looking at options to deliver more supported housing and ways of promoting the local housing market. Whereupon, it was

RESOLVED

that the contents of the report now submitted be noted.

46. CAMBRIDGESHIRE ADULTS, WELLBEING AND HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Councillor J W G Pethard reported on matters currently being considered by the Cambridgeshire Adults, Wellbeing and Health Overview and Scrutiny Committee. He had been appointed to a Working Group to consider the future commissioning of older peoples services. In addition, investigations were being made into the retirement/sheltered housing at Langley Court, St Ives.

Councillors C R Hyams and I J Curtis reported upon their experiences of patient care at Hinchingsbrooke Hospital. They highlighted traffic problems for Ambulances travelling on the A14, lengthy waiting times in the Accident and Emergency Department and the need for elderly patients requiring palliative care to have a single point of contact, for more joined up business practices and for improved communication methods to be employed at the Hospital. Other issues raised included the need for publicity to be given to the benefits of living wills and the financial support available to assist with meeting the costs of aids and adaptations for elderly patients within their homes. Councillor J W G Pethard undertook to raise these issues at the next meeting of the Cambridgeshire Adults, Wellbeing and Health Overview and Scrutiny Committee.

47. WORK PLAN STUDIES

The Panel received and noted a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) which contained details of studies being undertaken by the Overview and Scrutiny Panels for Economic Well-Being and Environmental Well-Being.

48. OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) - PROGRESS

The Panel received and noted a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) which contained details of actions taken in response to recent discussions and decisions. Members noted that a meeting of the Corporate Plan Working Group had been held on 23rd September 2013 and that a further meeting would be arranged for December 2013. It was intended that the new Delivery Plan would be launched in April 2014.

Owing to the extent of the work required by the Overview and Scrutiny Panels' involvement in identifying priority areas for savings (Minute No. 13/50 ante refers) the Panel agreed to defer those items scheduled for November and December 2013 to the January and February 2014 meetings.

49. SCRUTINY

The 137th Edition of the Decision Digest was received and noted.

50. OVERVIEW AND SCRUTINY INVOLVEMENT IN IDENTIFYING PRIORITY AREAS FOR SAVINGS

(The following item was admitted by the Chairman as a late urgent item under Section 100B (3) (b) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 because there was a need for the Panel to prepare proposals for a delivery review programme for presentation to the October Cabinet meeting for approval).

(Councillor N J Guyatt, Executive Councillor for Strategic Planning and Housing, was in attendance for consideration of this item).

The Panel considered a report by the Assistant Director, Finance and Resources (a copy of which is appended in the Minute Book) seeking the Overview and Scrutiny Panels' involvement in identifying priority areas for savings for the Council. In explaining the background to the report, the Executive Councillor for Strategic Planning and Housing drew the Panel's attention to the fact that additional savings of £3,694,000 had to be identified by 2018/19 and that significant changes would need to be made to the way the Council currently operated.

The Assistant Director, Environment, Growth and Planning explained that the Overview and Scrutiny Panels were being asked to assist with undertaking reviews of all the Council's services and prioritising areas where savings could be achieved. Owing to the extent of the work required, it was suggested that non urgent items should be cleared from the Panels' Agendas for November and December 2013 with a further two meetings of each Panel being held over this time. The Panels were being asked to prepare proposals for a delivery review programme for presentation to the October Cabinet meeting for approval. There was a need for all reviews to be completed by December 2013 to enable the outcome of the Panels' deliberations to be reported to the Cabinet's January 2014 meeting.

The Panel discussed a template, which had been developed to provide a range of information for each service area, including statutory duties, service standards and current performance, manpower including any vacancies and financial data including historic spending.

51. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to consultation or negotiations in connection with labour relations between the authority and employees of the authority.

52. OVERVIEW AND SCRUTINY INVOLVEMENT IN IDENTIFYING PRIORITY AREAS FOR SAVINGS

Pursuant to Minute No. 13/50, the Panel gave consideration to a draft template for the Development Management service. Members

received an explanation of each element of the template enabling them to gain a feel for the information that would be presented to them at their forthcoming meetings.

The Panel asked a number of questions and received a response to each one. It was confirmed that whilst the Panels would be undertaking reviews of Council service areas, the Cabinet would explore a number of overarching strategic issues, such as pay and the LGSS human resources function.

In acknowledging the need for additional Panel meetings, Members' attention was drawn to a suggested programme of meetings including the service areas to be considered by the Panel in November and December 2013. Whereupon, it was

RESOLVED

- (a) that the Panel's involvement in identifying priority areas for savings as outlined within the report by the Assistant Director, Finance and Resources be endorsed;
- (b) that additional Panel meetings be held on 19th November and 11th December 2013; and
- (c) that the Cabinet be informed of the Panel's proposals for a delivery review programme at its October 2013 meeting.

Chairman

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by
Date of Publication:
For Period:

Councillor J D Ablewhite
28 October 2013
25th October 2013 to 31st March 2014

Membership of the Cabinet is as follows:-

Councillor J D Ablewhite	- Leader of the Council, with responsibility for Strategic Economic Development	3 Pettis Road St. Ives Huntingdon PE27 6SR Tel: 01480 466941 E-mail: Jason.Ablewhite@huntingdonshire.gov.uk
Councillor N J Guyatt	- Deputy Leader of the Council with responsibility for Strategic Planning and Housing	6 Church Lane Sibbington Cams PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntingdonshire.gov.uk
Councillor B S Chapman	- Executive Councillor for Customer Services	6 Kipling Place St. Neots Huntingdon PE19 7RG Tel: 01480 212540 E-mail: Barry.Chapman@huntingdonshire.gov.uk
Councillor J A Gray	- Executive Councillor for Resources	Vine Cottage 2 Station Road Catworth PE28 OPE Tel: 01480 861941 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor R Howe	- Executive Councillor for Healthy and Active Communities	The Old Barn High Street Upwood Huntingdon PE26 2QE Tel: 01487 814393 E-mail: Robin.Howe@huntingdonshire.gov.uk

Councillor T D Sanderson - Executive Councillor for Healthy and Active Communities	29 Burmoor Close Stukeley Meadows Huntingdon PE29 6GE Tel: 01480 412135 E-mail: Tom.Sanderson@huntingdonshire.gov.uk
Councillor D M Tysoe - Executive Councillor for Environment	Grove Cottage Maltings Lane Ellington Huntingdon PE28 0AA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail Helen.Taylor@huntingdonshire.gov.uk.

Agendas may be accessed electronically at www.huntingdonshire.gov.uk.

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Legal&DemServDemocratic@huntingdonshire.gov.uk or by writing to the Senior Democratic Services Officer. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Colin Meadowcroft
Head of Legal and Democratic Services

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

Notes:- (i) Additions changes from the previous Forward Plan are annotated ***
(ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private.	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Loan in accordance with Treasury Management Strategy###	Cabinet	21 Nov 2013		Steve Couper, Assistant Director of Finance and Resources Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk	Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.	J A Gray	Economic Well-Being
Council Tax Reforms	Cabinet	21 Nov 2013		Julia Barber, Head of Customer Services Tel No. 01480 388105 or email Julia.Barber@huntingdonshire.gov.uk		B S Chapman	Economic Well-Being
Approval of Council Tax Base	COMT (Chief Officers Management Team)	25 Nov 2013		Julia Barber, Head of Customer Services Tel No. 01480 388105 or email Julia.Barber@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Draft Budget & MTP	Cabinet	12 Dec 2013		Steve Couper, Assistant Director of Finance and Resources Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk		J A Gray	Economic Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Facing the Future - Suggested Priorities***	Cabinet	23 Jan 2014		Steve Couper, Assistant Director of Finance and Resources Tel No 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk		J A Gray	All
Grounds Maintenance Service Standards***	Cabinet	23 Jan 2014		Eric Kendall, Head of Operations Tel No 01480 388635 or email Eric.Kendall@huntingdonshire.gov.uk		D M Tysoe	Environmental Well-Being
Reconnections Policy	Cabinet	23 Jan 2014		Julia Barber, Head of Customer Services Tel No. 01480 388105 or email Julia.Barber@huntingdonshire.gov.uk		B S Chapman	Social Well-Being
Carbon Management Plan	Cabinet	23 Jan 2014		Chris Jablonski, Environment Team Leader Tel No. 01480 388368 or email Chris.Jablonski@huntingdonshire.gov.uk		D M Tysoe	Environmental Well-Being
Huntingdon West Masterplan	Cabinet	23 Jan 2014	Following consultation. Preferred option.	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Green Deal	Cabinet	23 Jan 2014		Chris Jablonski, Environment Team Leader Tel No. 01480 388368 or email Chris.Jablonski@huntingdonshire.gov.uk		D M Tysoe	Environmental Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Renewal of Great Fen Project Collaboration Agreement***	Cabinet	13 Feb 2014	Collaboration Agreement	Steve Ingram, Assistant Director, Environment, Growth and Planning Tel No 01480 388400 or email Steve.Ingram@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Review of Second Green Bin***	Cabinet	13 Feb 2014		Eric Kendall, Head of Operations Tel No 01480 388635 or email Eric.Kendall@huntingdonshire.gov.uk		D M Tysoe	Environmental Well-Being
Budget & MTP***	Cabinet	13 Feb 2014		Steve Couper, Assistant Director of Finance and Resources Tel No 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Treasury Management Strategy***	Cabinet	13 Feb 2014		Steve Couper, Assistant Director of Finance and Resources Tel No 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Leadership Direction***	Cabinet	13 Feb 2014		Mr Howard Thackray, Policy and Strategic Services Manager Tel No 01480 388035 or email Howard.Thackray@huntingdonshire.gov.uk		J D Ablewhite	All
Consultation and Engagement Strategy	Cabinet	13 Feb 2014		Louise Sboui, Senior Policy Officer Tel No. 01480 388032 or email Louise.Sboui@huntingdonshire.gov.uk		J D Ablewhite	Social Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Local Plan to 2036 - Proposed Submission	Cabinet	13 Feb 2014	Submission - Draft Local Plan	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
A14	Cabinet	13 Feb 2014	Preferred option for public engagement	Steve Ingram, Assistant Director, Environment, Growth and Planning Tel No 01480 388400 or email Steve.Ingram@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Wind Turbines SPD	Cabinet	20 Mar 2014	Draft SPD	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Huntingdon and Godmanchester Market Town Transport Strategy	Cabinet	20 Mar 2014	Market Town Transport Strategy	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being



Cambridgeshire and Peterborough
Clinical Commissioning Group

MEETING: HUNTINGDONSHIRE DISTRICT COUNCIL OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING)

DATE: 5TH NOVEMBER 2013

TITLE: UPDATE ON REDESIGN OF LOCAL MENTAL HEALTH SERVICES

FROM: DR DAVID IRWIN
GP CLINICAL LEAD FOR MENTAL HEALTH, HUNTS CARE PARTNERS AND HUNTS HEALTH LCGS
JOHN ELLIS
CCG COMMISSIONING AND CONTRACTING LEAD - MENTAL HEALTH,
CLAIRE HODGSON
MENTAL HEALTH CCG COMMISSIONING & CONTRACTS MANAGER, MENTAL HEALTH,

FOR: INFORMATION PURPOSES ONLY

1 SUMMARY

- 1.1 This paper provides for the Committee a brief written update on the ongoing implementation of the re-design of local mental health services, upon which a public consultation was conducted in late 2011/ early 2012. The Committee took a close interest in these proposals at the time, and has received updates at regular intervals since then.
- 1.2 There will be a presentation also at the meeting of the Committee on 7th January, 2013. Should any member have any particular queries before that time, please forward these to (CAPCCG.MHLDCommissioning@nhs.net) and we will answer them promptly.

2. BACKGROUND

- 2.1 The main features of the consultation proposals that were of particular relevance to the Huntingdonshire area were:-
- the development and roll out of a single point of access known as the Advice and Referral Centre (ARC). This became operational in the Huntingdonshire area from April 2013;

- the redesign of community services, this is being implemented during October-December 2013; and
- the closure of Acer Ward at Hinchingsbrooke hospital. This ward had been closed temporarily for safety reasons in September 2011.

Below we summarise the position of each of these developments.

3 CURRENT POSITION

- 3.1 Advice and Referral Centre: The ARC is a contact centre operating 24 hours a day, seven days a week providing a single point of access into CPFT services. The ARC has a dedicated team of experienced professional mental health and administrative staff. It receives and processes external referrals to the point of handoff to a CPFT service pathway / team and receives and responds to requests for mental health advice from GPs and other referrers. The ARC has been well-received by local GPs. The ARC is currently not open to members of the public for self-referral.
- 3.2 Below is a summary of the Huntingdonshire activity via the ARC for its first five months of operation.

Referrals to the ARC						
	April	May	June	July	August	YTD
Hunts Care Partners	81	203	246	254	247	1031
Gateway Worker		2	1		1	4
GP	75	189	234	231	214	943
Health Visitor	1		1	2	3	7
Mid-wife			4	1	4	9
Nurse Practitioner		2		1		3
Other		1	2	4	2	9
Police	5	9	4	15	23	56
Hunts Health	3	113	123	153	143	535
Gateway Worker			1	1		2
GP	1	106	106	140	134	487
Health Visitor			1			1
Mid-wife		1	6	2	1	10
Other		1	3	2	2	8
Police	2	5	6	8	6	27
Discharges						
	April	May	June	July	August	YTD
Hunts Care Partners	80	203	246	248	235	1012
CRHTT	4	12	17	23	22	78
I&T		22	28	33	31	114
Other	5	8	8	10	17	48
Referred to another CPFT team	62	128	144	133	130	597
Returned to referrer	6	24	38	33	25	126
Signposted to another Provider	3	9	11	16	10	49
Hunts Health	3	113	121	149	133	519
CRHTT		11	8	11	10	40

I&T		24	20	23	24	91
Other		4	8	10	7	29
Referred to another CPFT team		52	57	65	64	238
Returned to referrer	2	17	18	29	17	83
Signposted to another Provider	1	5	10	11	11	38
One-Off Advice						
LCG	April	May	June	July	August	Total
Hunts Care Partners	3		4	5	1	13
Medicines advice - patient related				1		1
Referral avoided	1			2		3
Service advice given - general	1		1			2
Service advice given - patient related	1		3	2	1	7
Hunts Health		4	2	6	2	14
Medicines advice - general				1		1
Medicines advice - patient related			1	1	1	3
Referral avoided		2			1	3
Service advice given - general			1	1		2
Service advice given - patient related		2		3		5

3.3 Redesign of Community Services: The re-design of the current pathways (Intake and Treatment & Rehabilitation and Recovery) and team structures into locality-based and CCG-wide teams provides three key pathways:-

- Psychosis pathway;
- Affective disorders pathway;
- Personality disorders pathway.

Each team receives referrals from the ARC as appropriate. There are three locality teams serving Cambridgeshire and Peterborough. A central team covers Huntingdonshire and Fenland areas.

The model aims to:-

- Strengthen clinical liaison with primary care;
- Focus on the health and social care needs of service users;
- Be easy to access and to navigate, minimising unnecessary interfaces;
- Provide expert assessment, and evidence based, outcome focused care that is safe and effective;
- Be cost effective and meets the mental health needs of the local population within available resources;
- Ensure that each locality can begin to receive relevant accurate performance and activity data.

3.4 The pictorial diagram below summarises the revised locality team structures:-

Advice and Referral Centre (ARC) – single point of access					
Primary Care Mental Health Service					
Named Mental Health Liaison Practitioners and Consultants interface with groups of GP surgeries which will help manage the interface between CPFT secondary care services and GPs and other referrers and offer expert senior decision making					
Locality Team North Peterborough and Borders		Locality Team Central Huntingdon March & Wisbech		Locality Team South Cambridge & Ely	
Core work- Consultant Senior Psychologist, Social Worker STR		Core Work- Consultant Senior Psychologist, Social Worker STR		Core Work- Consultant Senior Psychologist, Social Worker STR	
IAPT	Specialist Psychosis	IAPT	Specialist Psychosis	IAPT	Specialist Psychosis
Specialist Affective	Assertive Outreach	Specialist Affective	Assertive Outreach	Specialist Affective	Assertive Outreach
CAMEO					
Early Intervention Psychosis Team will operate as single, centrally managed teams. They will take referrals directly from ARC. The teams will work peripatetically, delivering protocols and interventions across all three localities.					
Personality Disorder - (Complex Cases)					
Complex Cases will operate as single, centrally managed teams. They will take referrals directly from ARC. The teams will work peripatetically, delivering protocols and interventions across all three localities.					

3.5 Alongside these services, the CCG/LCGs commission a range of community-based mental health services from local voluntary organisations. These include MIND in Cambridgeshire, Richmond Fellowship, and the Alzheimer’s Society.

3.6 Acute Bed Re-Provision:
The then PCT Board endorsed the proposal to close Acer Ward permanently at the end of the consultation process. When a patient from the Huntingdonshire area requires an admission to an in-patient ward, they are admitted to either the Cavell Centre in Peterborough or to Fulbourn hospital, depending on their location, the availability of a suitable bed, their particular needs, and their choice.

3.7 If an individual needs to access these services when in crisis they will be transferred via ambulance, however where there is patient leave or family/carer visits the CCG has invested in local community car schemes to support people with their journeys. We have also listened to feedback that our leaflets regarding travel were unclear, and these have been revised with an additional leaflet being developed for the Lucille Van Geest rehabilitation ward also in Peterborough.

4 NEXT STEPS

4.1 The ARC has now been in operation over a year (it commenced in Peterborough in August 2012), and a review has been initiated to explore how it can possibly provide more functions. We will be engaging with service users via our Service User Network.

4.2 We would also welcome the views of members of the Committee to support this review process.

Author

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24th October 2013

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Agenda Item 6

By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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